

**Dr. Babasaheb Ambedkar Marathwada University, Aurangabad**

**Board of Colleges and University Development – Academic Section  
Guidelines for Online Application Management System –Natural Growth Proposal  
for the A.Y. 2017-18**

Instructions:

- 1) The address and contact details of **Help Desk** are given in the **Contact Us** link on the Home page of the Web Site.
- 2) **The Affiliated College will have to fill in separate Application Form for each type of UG/PG Proposal.**
- 3) **Processing Fees Structure for Natural Growth Proposal :**

1.	Information Booklet Fees (only once for College)	:	₹ 1000.00
2.	Application Fees (per UG/PG Type of Proposal)	:	₹ 1000.00

- 4) All the above Fees can be paid by **Cash** at the **Cash Counter, Main Building, DR. BAMU, Aurangabad.**
- 5) Take a printout of **Link Activation** Application Form for **Natural Growth Proposal 2017-18** given below in this guideline and then fill in the **Basic Information Form for Natural Growth Proposal** in English attached herewith and submit the same in person at the **Application Receiving Counter at OAASIS Section, Besides Academic Section, Dr. BAMU, Aurangabad.**
- 6) Pay **Information Booklet Fees, Application Fees** (per proposal) at the **Dr. BAMU Cash Counter, Aurangabad.**
- 7) Produce the Original payment receipts of **Application Fees** (per proposal) and **Information Booklet Fees** (for verification purpose) along with the filled in **Application Form** for **Natural Growth Proposal** & a **copy of receipt** at the Login ID/Password Issue Counter at **OAASIS Section, Besides Academic Section, DR. BAMU, Aurangabad.**
- 8) Once the same is verified as per Sr. No. 7, the **Link Activation Letter shall be issued and respective link will activate within 48 to 72 hours.** Also the Login ID and password shall be forwarded via SMS on the mobile number as mentioned in the Application Form.  
**Note :** Do not change Mobile No. otherwise you will not get any message in this behalf.
- 9) After the **Link Activation Letter** please login to proceed further.
- 10) After successful login the user shall get a simple to understand and easy to use Graphical User Interface (GUI) to enter the necessary information as required in the Application form.
- 11) User can Edit /Delete/Update the information during the Online filling of the Application Form.
- 12) Online **Help for Marathi Typing** is available in **HELP** menu on the **HOME** page of the website. User can refer the Online Help (PDF file) available in the HELP menu on the HOME page of the website.
- 13) **Once you are satisfied about the correctness of the information filled in by you then forward the same to University online. Kindly note that once the Application is forwarded online to University, it is not possible to edit/update/change/delete the information.**
- 14) Thereafter (after the online submission) the Link of Print shall be activated automatically. Take the **printouts** of the **Application Form** and **related annexure** (if applicable) separately.
- 15) Pay the proper **Affiliation Fees** (refer **Affiliation Fees Structure** available in **Download** link on **Home** page).

- 16) The **Affiliation Fees** can be paid by **Cash** at the **Cash Counter, Main Building, DR. BAMU, Aurangabad.**
- 17) You can also make the Fees payment by **N.E.F.T. / R.T.G.S.** in the **Bank of Maharashtra Branch No. 152 IFSC Code No. MAHB0000152** A/c No. **60145330323.**
- 18) Put necessary seal and signature on the printed Application Form and physically forward **two copies** to the University along with the **necessary documents** as listed in **Annexure A.** **Also attach the original receipts of Affiliation Fees Paid** with the Application Form.
- 19) The list of the mandatory documents is listed in the **Annexure-A.**
- 20) Kindly note that timing of the **DR. BAMU Cash Counter, Aurangabad** to receive the fees is between **10:30 am to 3:00 pm** during University Working days.
- 21) Incomplete application in any respect will be rejected.

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**Dr. Babasaheb Ambedkar Marathwada University, Aurangabad**  
**Board of Colleges and University Development – Academic Section**  
**Online Application Management System – Natural Growth Proposal Request for the**  
**A.Y. 2017-18**

**Important Dated / Timings & Holidays**

Society/Trust/ College Online Registration	:	<b>01/10/2016 to 31/10/2016</b> (during Univ. working hours)
Online Application Forward to University	:	<b>01/10/2016 to 31/10/2016</b> (during Univ. working hours)
<b>Last date of Physical Receipt of Application</b>	:	<b>31/10/2016</b>
Printouts		(during Univ. working hours)

**Helpdesk Details (only for Technical Queries) :**

Phone Nos.	:	7722065281, 7722065282 (available on all working days from <b>10 am to 6 pm</b> )
email ID	:	<a href="mailto:support@oasisbamu.org">support@oasisbamu.org</a>

*Please note that the Physical Receipt facility and Help Desk shall not be available during University Holidays.*

## How to Login to OAASIS ?

1. Access the Dr. BAMU, Aurangabad website <http://bamu.ac.in>
2. Use the link **BCUD -> Online Affiliation of Colleges**
3. The necessary guidelines shall be available for download in the **Proposal Guidelines 2017-18** section on the home page.
4. Also the **Guidelines, Fees Structure, Important GRs/Circulars** are available for download in the **Download** link of **Home** Page.

Alternatively

1. Access the online BCUD website <http://affiliation.oaasisbamu.org>
2. The necessary guidelines shall be available for download in the **Proposal Guidelines 2017-18** section on the home page.
3. Also the **Guidelines, Fees Structure, Important GRs/Circulars** are available for download in the **Download** link of **Home** Page.

# Trust / College Letter-head

## Application Form for Natural Growth Proposal for the A.Y. 2017-18

- 1) OAASIS College ID : \_\_\_\_\_
- 2) College Name: \_\_\_\_\_
- 3) Select Type of Faculties currently available in College: *(Please Tick ✓ whichever is applicable)*

<input type="checkbox"/>	Arts	<input type="checkbox"/>	Law
<input type="checkbox"/>	Science	<input type="checkbox"/>	Management Science
<input type="checkbox"/>	Commerce	<input type="checkbox"/>	Fine Arts
<input type="checkbox"/>	Social Science	<input type="checkbox"/>	Engineering & Technology
<input type="checkbox"/>	Education	<input type="checkbox"/>	Physical Education

- 4) Select Type of Course (UG/PG) applying for : *(Please Tick ✓ any one of the following)*

<input type="checkbox"/>	UG
<input type="checkbox"/>	PG

- 5) Applying for Shift: *(Please Tick ✓ any one of the following)*

<input type="checkbox"/>	Regular Shift
<input type="checkbox"/>	Second Shift
<input type="checkbox"/>	Night Shift

- 6) Mobile No.(For SMS Alerts): \_\_\_\_\_
- 7) MICR Account Number : \_\_\_\_\_
- 8) Information Booklet Receipt No. : \_\_\_\_\_ Date: \_\_\_\_\_
- 9) Application Fees Receipt No. : \_\_\_\_\_ Date: \_\_\_\_\_

**Sign and Seal of College Authority**

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## Annexure – A

### List of Documents to be attached with the Natural Growth Proposal 2017-18

- 1 महाविद्यालयाची मालकी दस्तऐवज
- 2 भाडेपट्टाकरार- महाविद्यालय इमारत बांधकाम क्षेत्रफळ
- 3 प्राचार्यांचे मान्यता पत्र
- 4 ग्रंथपाल मान्यता पत्र
- 5 कर्मचाऱ्यांचे बँकेद्वारे वेतन विवरणपत्रे
- 6 नॅक मुल्यांकन / पुनर्मुल्यांकन पत्र / NBA पत्र
- 7 माहिती पुस्तिका
- 8 पुस्तकांची संख्या दस्तऐवज
- 9 अंकेक्षण अहवाल (मागील दोन वर्षांचे)
- 10 संगणक संख्या दस्तऐवज
- 11 २F व १२B ची पत्रे
- 12 मागील संलग्नीकरण अटींची पूर्तता अहवाल
- 13 वाणिज्य विद्याशाखा संगणक शुल्क उपयोजित प्रमाणपत्र
- 14 विविध विषयांच्या तुकडी मान्यतेचे पत्र
- 15 अध्यापक, विषय व कक्षनिहाय वेळापत्रक
- 16 आदर्श परीक्षा केंद्र पुरस्कार प्रमाणपत्र
- 17 राखीव निधी प्रमाणपत्र
- 18 शैक्षणिक वर्ष २०१६-१७ संलग्नीकरण पत्राची प्रत

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